Bishop Sutton Pre-school and Forest Club

Charity Registration Number 1172849

02 Fire safety policy

Alongside associated procedures in 02.1 Fire safety, this policy was adopted by Bishop Sutton Pre-School and Forest Club on 1st July 2025.

Designated Fire Marshalls is: Joanne Monelle

Aim

Bishop Sutton Pre-School is a suitable, clean, and safe place for children to be cared for, where they can grow and learn. We meet all statutory requirements about fire safety and fulfil the criteria for meeting the relevant Early Years Foundation Stage Safeguarding and Welfare Requirements.

Objectives

- We recognise that we have a corporate responsibility and a duty of care for those who work in and receive a service from our provision, but individual employees and service users also have a responsibility to ensure their own safety as well as that of others. Risk assessment is the key means through which this is achieved.
- A fire safety risk assessment is carried out by a competent person in accordance with the Regulatory Reform (Fire Safety) Order 2005.
- A Fire Log is completed and regularly updated.
- Necessary equipment is in place to promote fire safety.

This policy was adopted by	Bishop Sutton Preschool & Forest Club
On	1st July 2025
Amended on	
Date to be reviewed	AGM 2026
Signed on behalf of the Management Committee	*Sarah Short*
Name of signatory	Sarah Short
Role of signatory	Chair of the Committee
Signed on behalf of the Staff	*Penny Rowlands*
Name of signatory	Penny Rowlands
Role of signatory	Joint Manager

Legal references

Regulatory Reform (Fire Safety) Order 2005)

Electricity at Work Regulations (1989)

Further guidance

Fire Safety Record (Alliance Publication)

Fire Safety Risk Assessment: Educational Premises (Gov.uk)